

February 4, 2026

The East Hopewell Township Board of Supervisors met at the Municipal Building, 8916 Hickory Road, Felton, PA, at 7:00 p.m. Members present were Todd Warner, Mike Kosmicki, and Dean Miller. Also present were Mike Craley, Samantha Craley-Byerts, Laura Vasold, Fran Seitz, Ed Cockey, Jack Cogle, Alex Wilson, Martha Miller, Sharon Dorn, Emily Doxson, and Roy Hiller.

Laura Vasold, the Township Secretary, announced that the meeting would be recorded and that residents must state their name when they speak to the Board of Supervisors.

Executive Session: An announcement was made that an executive session was held prior to the meeting to discuss terms & conditions of employment.

Call to Order & Pledge of Allegiance: Chairman Warner called the meeting to order and led the Pledge of Allegiance.

Approval of Minutes: A motion was made by Mike Kosmicki, seconded by Dean Miller, to approve the minutes of the January 5, 2026, meeting. The motion carried unanimously.

Recognition – Martha Miller: The Board honored Martha Miller for her remarkable 40 years of service as Township Secretary-Treasurer. A brief tribute highlighted her decades of leadership, accuracy, institutional knowledge, and unwavering commitment to the Township. The Board emphasized that Martha's work formed the foundation of East Hopewell Township's operations for four decades, ensuring continuity, transparency, and trust across generations of supervisors and residents. A Township Certificate of Recognition, a PSATS Certificate of Appreciation, and a commemorative engraved clock were presented in gratitude for her exceptional service.

Appointments:

Zoning Hearing Board: A motion was made by Mike Kosmicki, seconded by Dean Miller, to appoint John Marsteller to the vacant term on the Zoning Hearing Board and to authorize preparation of the appointment resolution for March. It was noted that Mr. Marsteller cannot serve on the Agricultural Security Advisory Committee if appointed to the Zoning Hearing Board. The motion carried unanimously.

York Adams Tax Bureau Representative: No appointment was made.

York Adams Tax Bureau – Tax Collection Committee: No appointment was made.

Fire/EMS Representative: A motion was made by Mike Kosmicki, seconded by Dean Miller, to appoint Mike Kosmicki and Todd Warner as Fire/EMS Representatives. The motion carried unanimously.

Eureka Consolidated Representative: A motion was made by Mike Kosmicki, seconded by Dean Miller, to appoint Todd Warner as the Eureka Consolidated Representative. The motion carried unanimously.

Local Government Advisory Committee: No appointment was made. The Board will develop a position description.

Library Representative: A motion was made by Mike Kosmicki, seconded by Dean Miller, to appoint Lisa Fadaz as the primary Library Representative and Roy Hillier as the alternate. The motion carried unanimously.

Agricultural Security Advisory Committee: A motion was made by Todd Warner, seconded by Mike Kosmicki, to remove John Marsteller from the Agricultural Security Advisory Committee and appoint Corey Grove to fill the vacancy. The motion carried unanimously.

Recreation Board: The Board discussed the need to review the Recreation Board bylaws to determine whether the representative must be a resident or property owner. No action was taken.

Planning Commission: A motion was made by Todd Warner, seconded by Mike Kosmicki, to appoint Dan Fowler to the Planning Commission. The motion carried unanimously.

Disaster Declaration: A motion was made by Mike Kosmicki, seconded by Dean Miller, to approve and sign the State of Emergency declaration issued ahead of the recent storm. The motion carried unanimously.

Emergency Operations Plans: Emergency Management Coordinator Alex Wilson reported that FEMA and County guidance is pending updates, expected in March.

York County Emergency Management Seminar: Supervisors will notify the Secretary by the end of the week if they plan to attend.

Property Address Assignment Policy: A motion was made by Mike Kosmicki, seconded by Dean Miller, to authorize the Secretary to assign property addresses at the time a building permit is submitted. The motion carried unanimously.

PSATS Conference & Voting Delegate:

Voting Delegate: A motion was made by Mike Kosmicki, seconded by Dean Miller, to appoint Laura Vasold as the Township's 2026 PSATS Voting Delegate. The motion carried unanimously.

Conference Attendance: A motion was made by Mike Kosmicki, seconded by Todd Warner, to authorize Laura Vasold to attend the 2026 PSATS Conference from April 19–22, 2026. The motion carried unanimously.

Hotel Expenses: A motion was made by Todd Warner, seconded by Mike Kosmicki, to authorize reimbursement for up to two nights of hotel lodging at a maximum of \$150 per night. The motion carried unanimously.

Registration Fee: A motion was made by Mike Kosmicki, seconded by Todd Warner, to approve the PSATS Conference registration fee not to exceed \$199. The motion carried unanimously.

Mileage reimbursement remains at the federal rate.

Resolution 07-2026 – Orrstown Bank Depository: A motion was made by Mike Kosmicki, seconded by Dean Miller, to approve Resolution 07-2026 and to authorize the newly elected Tax Collector, Odessa McCreesh, to open a new tax collection account with Orrstown Bank. The motion carried unanimously.

Tax Collector Bond: The Secretary reported receipt of the Tax Collector's bond in the amount of \$1,704,501.

LSA Snowplow Grant – Truck Purchase: The Board discussed that the Township is in a holding pattern, awaiting next steps from the Commonwealth Financing Authority to receive grant funds. The state will contact the Township when the grant agreement is ready.

A motion was made by Dean Miller, seconded by Mike Kosmicki, to authorize the Township to proceed with ordering the snowplow truck chassis from Western Star under the LSA Statewide grant award in the amount of \$133,000. The motion carried unanimously.

A motion was made by Mike Kosmicki, seconded by Dean Miller, to approve the quote from Lancaster Truck Body in the amount of \$93,550 for the truck body and equipment package. The motion carried unanimously.

A motion was made by Dean Miller, seconded by Mike Kosmicki, to authorize Chairman Todd Warner to sign all documents necessary to complete the truck and equipment order. The motion carried unanimously.

Personnel Policy Resolution: Tabled.

Custodian: A motion was made by Dean Miller, seconded by Mike Kosmicki, to authorize Mike Kosmicki to obtain quotes for custodial services for the Township building. The motion carried unanimously.

Computers / Laptop / Printer / Reception Desk: A motion was made by Mike Kosmicki, seconded by Dean Miller, to authorize the purchase of a computer, laptop, printer, and reception desk at a cost not to exceed \$2,500. The motion carried unanimously.

Cell Phones: A motion was made by Mike Kosmicki, seconded by Dean Miller, to authorize Supervisor Mike Kosmicki to make the final decision regarding Township-issued cell phones and to order them. The motion carried unanimously.

Secretary/Treasurer Medical Insurance: Tabled.

HOP Acknowledgement Letter – Muddy Creek Forks Road: A motion was made by Mike Kosmicki, seconded by Dean Miller, to authorize the Chairman to sign the HOP acknowledgement letter following solicitor review. The motion carried unanimously.

Trash Service: The Board discussed the need to renegotiate the trash contract by August 2026 or bid by October 2026. The ordinance may need to be amended or repealed if the Township returns to individual haulers. It was noted that recycling tonnage has decreased significantly due to the dumpster-based drop-off system.

Roadmaster Report:

Snow Removal List: A motion was made by Todd Warner, seconded by Mike Kosmicki, to add John Marsteller and Jeremy Marsteller to the snow removal list and remove Robert Street. The motion carried unanimously.

2026 Road Project: Church Road was identified as the priority project for 2026.

Secretary/Treasurer Report:

Completed Reports: Fourth-quarter and annual tax filings were completed; the Liquid Fuels report was submitted; the audit is ongoing; and several grants remain pending.

Mailed Checks: Several checks were lost in the mail and not received by vendors. It was agreed that missing checks will be canceled and reissued.

Traditions Bank (ANCB) Accounts: A motion was made by Mike Kosmicki, seconded by Dean Miller, to close all accounts at Traditions Bank (ANCB), including the CD, and transfer all funds to M&T Bank. The motion carried unanimously.

Solicitor’s Report:

Joint Tax Collector Agreement: A motion was made by Todd Warner, seconded by Mike Kosmicki, to authorize the Solicitor to amend the Joint Tax Collector Agreement. The motion carried unanimously.

Comcast Franchise Agreement: The Solicitor will compare terms with neighboring municipalities and report back.

Public Comment: A resident commended the Township for snow removal efforts and operator training.

Pay Bills: A motion was made by Todd Warner, seconded by Dean Miller, to pay the bills as presented. The motion carried unanimously.

| General Funds Account (January 8, 2026-February 4, 2026) | | | | |
|---|--|-------------|-------------|------------|
| Bills | | | | |
| Vendor | Memo | Amount Paid | Check # | Date |
| Void | Print Error | N/A | 50152-50157 | 01/12/2026 |
| Laura A Vasold | Pay Period 12/28/2025-01/10/2026 | -\$1,684.01 | 50158 | 01/12/2026 |
| Mac A Moser | Pay Period 12/28/2025-01/10/2026 | -\$1,513.73 | 50159 | 01/12/2026 |
| Richard N Wood | Pay Period 12/28/2025-01/10/2026 | -\$1,891.77 | 50160 | 01/12/2026 |
| Laura A Vasold | Pay Period 01/11/2026-01/24/2026 | -\$1,559.07 | 50161 | 01/26/2026 |
| Mac A Moser | Pay Period 01/11/2026-01/24/2026 | -\$2,122.05 | 50162 | 01/26/2026 |
| Richard N Wood | Pay Period 01/11/2026-01/24/2026 | -\$2,190.78 | 50163 | 01/26/2026 |
| Todd Warner | Pay Period 01/11/2026-01/24/2026 | -\$184.59 | 50164 | 01/26/2026 |
| Void | Print Error | N/A | 50165-50175 | 01/20/2026 |
| Double Dog Communications | Internet Services – Feb 2026 | -\$49.95 | 50176 | 01/20/2026 |
| Met-Ed | Electric Services Dec 2025-Jan2026 | -\$386.47 | 50177 | 01/20/2026 |
| United Concordia Insurance Co. | Dental Insurance January 2026 | -\$103.74 | 50178 | 01/20/2026 |
| Verizon | Phone Services – Jan-Feb 2026 | -\$182.85 | 50179 | 01/20/2026 |
| Jonathan D. Andersen | Re-issue Check# 16133 for Pay Period 06/01/2025-06/14/2025 | -\$143.93 | 50180 | 02/04/2026 |
| Void | Print Error | N/A | 50181-50182 | 02/04/2026 |
| Dean Miller | February 2026 Supervisor Pay | -\$137.94 | 50183 | 02/04/2026 |
| Kimberly P Griffin | February 2026 Tax Collector Commission | -\$168.49 | 50184 | 02/04/2026 |
| Michael Kosmicki | February 2026 Supervisor Pay | -\$355.03 | 50185 | 02/04/2026 |

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|-----------------------------------|---|--------------------|----------------|-------------|
| Todd Warner | February 2026 Supervisor Pay | -\$536.87 | 50186 | 02/04/2026 |
| VOID | Print Error | N/A | 50187 | 02/04/2026 |
| Alan Oil Sales | Invoice #95384 Oil, Drum and Freight | -\$555.15 | 50188 | 02/04/2026 |
| Void | Print Error | N/A | 50189 | 02/04/2026 |
| Capital Screw and Nut Co. Inc. | Invoice# 2515 Hex Cap Screw, Stover Lock Nut, and Washer | -\$60.37 | 50190 | 02/04/2026 |
| Clark Sales and Services, LLC | 1/4 Hose | -\$140.69 | 50191 | 02/04/2026 |
| Michael Craley Attorney at Law | Solicitor Services 12/25/25 - 01/26/2026 | -\$1,323.00 | 50192 | 02/04/2026 |
| D.E. Gemmill Inc | Roadworker Safety Uniforms | -\$1,066.00 | 50193 | 02/04/2026 |
| Eastern Salt Company, Inc. | Winter Maintenance - Road Salt | -\$17,839.80 | 50194 | 02/04/2026 |
| Void | Print Error | N/A | 50195 | 02/04/2026 |
| James R. Holley & Associates, | Invoice# 178262 Engineer Designer II Services December 2025 | -\$56.00 | 50196 | 02/04/2026 |
| Mid Atlantic Cooperative Solution | Propane and Diesel Fuel | -\$2,359.62 | 50197 | 02/04/2026 |
| PA Townships Health Insurance | 2026 Life Ins & STD Employee Benefits | -\$481.80 | 50198 | 02/04/2026 |
| Star Printing Company | Invoice# 460258 &460273 Advertisements | -\$80.01 | 50199 | 02/04/2026 |
| York Building Products | 93.73 Ton AASHTO #57 Stone | -\$2,197.98 | 50200 | 02/04/2026 |
| Laura A Vasold | Pay Period 01/25/2026-02/07/2026 | -\$1,660.19 | 50201 | 02/09/2026 |
| Mac A Moser | Pay Period 01/25/2026-02/07/2026 | \$2,165.52 | 50202 | 02/09/2026 |
| Richard N Wood | Pay Period 01/25/2026-02/07/2026 | \$2,182.30 | 50203 | 02/09/2026 |
| Void | Print Error | N/A | 50204 | 02/04/2026 |
| Eastern Salt Company, Inc. | Winter Maintenance - Road Salt | -\$5,549.42 | 50205 | 02/04/2026 |
| Highmark Benefits Group | Health Insurance – Jan-Feb 2026 | -\$4,233.27 | 50206 | 02/04/2026 |
| James R. Holley & Associates | Re-issue Missing Check – 2025 Streets | -\$364.00 | 50207 | 02/04/2026 |
| Spring Valley Repair LLC | JD544H Wheel Loader Repair | -\$203.00 | 50208 | 02/04/2026 |
| Edel Technology Services LLC | Invoice # 12875 January 2026 IT Services | -\$189.00 | 50209 | 02/04/2026 |
| Void | Print Error | N/A | 50210 - 50213 | 02/04/2026 |
| Kerry McFatrige | 2025 Volunteer Real Estate Tax Credit | -\$172.82 | 50214 | 02/04/2026 |
| John Gray 2 | 2025 Volunteer Real Estate Tax Credit | -\$150.13 | 50215 | 02/04/2026 |
| John Deere Financial | Vehicle Maintenance & Repair | -\$333.53 | 50216 | 02/04/2026 |
| York Building Products Stone | Winter Maint - 91.75 Ton Anti-Skid Stone | -\$2,610.31 | 50217 | 02/04/2026 |
| Edel Technology Services LLC | Invoice # 12912 IT Services Feb 2026 | -\$189.00 | 50218 | 02/04/2026 |
| United Concordia Insurance Co. | Dental Insurance – Feb – Mar 2026 | -\$193.41 | 50219 | 02/04/2026 |
| Yoe Parts & Equipment Co, Inc | Vehicle Parts & Maint | -\$374.97 | 50220 | 02/04/2026 |
| Elan Financial Services | # 6707 (CPN 001858651) | -\$1,062.22 | 50221 | 02/04/2026 |
| Met-Ed | Electric Services Jan-Feb2026 | -\$364.06 | 50222 | 02/04/2026 |
| Void | Print Error | N/A | 50223-50239 | 02/04/2026 |
| Keith McFatrige 2 | 2025 Volunteer Real Estate Tax Credit | -\$194.36 | 50240 | 02/04/2026 |
| United Concordia Insurance Co. | Dental Insurance – Retroactive Balance Jan-Feb 2026 (Mac Moser) | -\$103.74 | 50241 | 02/04/2026 |
| Total | -\$52,971.30 | | | |
| Deposits | | | | |
| Vendor | Memo | Amount Paid | Check # | Date |
| M&T | Interest | \$1.98 | ACH | 01/09/2026 |
| Internal Revenue Service | Federal Tax Refund | \$364.22 | 457898268 | 01/14/2026 |
| District Court | Nov 2025 Fines | \$220.09 | 16124 | 01/14/2026 |
| Kimberly P Griffin | Real estate Taxes | \$3,817.14 | 2681 | 01/14/2026 |
| County of York AP | Delinquent Real Estate Tax | \$104.23 | ACH | 01/14/2026 |
| Recorder Corp Pay | Real Estate Transfer Tax | \$1,016.20 | ACH | 01/16/2026 |
| York Adams Tax Bureau | Earned Income Tax | \$16,156.02 | ACH | 01/20/2026 |
| PLGIT | CD Interest | \$3,875.58 | ACH | 01/26/2026 |
| M&T | Savings Interest | \$409.16 | ACH | 01/30/2026 |

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|-------------------------|-------------------------------------|-------------|---------|------------|
| PLIGIT | CD Interest | \$53.82 | ACH | 01/30/2026 |
| PLIGIT | Savings Interest | \$0.85 | ACH | 01/30/2026 |
| Armstrong | Armstrong 2025 Cable Franchise Fees | \$17,556.73 | 2676 | 02/04/2026 |
| 13474 Collins School Rd | Customer Sewer Deposit | \$910.00 | 2060266 | 02/04/2026 |
| Total Deposits | \$44,486.02 | | | |

| State Funds Account | | | | |
|------------------------------------|------------------|----------|---------|------------|
| (January 8, 2026-February 4, 2026) | | | | |
| Bills | | | | |
| Vendor | Memo | Amount | Check # | Date |
| None | None | \$0.00 | None | None |
| Total | \$0.00 | | | |
| Deposits | | | | |
| Vendor | Memo | Amount | Check # | Date |
| M&T Bank | Savings Interest | \$249.04 | ACH | 01/30/2026 |
| Total | \$249.04 | | | |

Adjournment

A motion was made by Mike Kosmicki, seconded by Todd Warner, to adjourn the meeting at 9:23 PM. The motion carried unanimously.

Respectfully submitted,



Laura Vasold

Secretary