

EAST HOPEWELL TOWNSHIP, YORK COUNTY, PA
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 2, 2026, 7:00 P.M.

The East Hopewell Township Board of Supervisors met at the Municipal Building, 8916 Hickory Road, Felton, PA, at 7:00 p.m. Members present were Todd Warner (Chairman), Mike Kosmicki and Dean Miller. Also present were Secretary/Treasurer Julia DeVoe, Solicitor Mike Craley, Solicitor Samantha Craley-Byerts, and residents, Fran Seitz, Ed Cockey, and Dan Fowler. Zoning Officer Kevin Hertzog and Stewartstown Area Senior Center Liaison Erin Faw were in attendance as well.

Chairman Todd Warner called the meeting to order and led the Pledge of Allegiance. The agenda was accepted as presented.

Approval of Minutes for August 5, 2026:

Motion by Mike Kosmicki to approve the minutes for August 5, 2026, seconded by Dean Miller. Motion carried.

Stewartstown Area Senior Center – Erin Faw:

Erin Faw thanked the Board for its past support and requested that the Board keep the Senior Center in mind while preparing the 2027 budget. Erin shared that the Senior Center will be losing financial assistance from the York County Area Agency on Aging due to that organization not receiving expected funding. Because of this the Senior Center will no longer be able to offer to-go meals. Erin shared that the to-go meals program enabled the Senior Center to assist those who are not eligible for Meals on Wheels but have difficulty coming to the Senior Center for communal meals.

Trash Service:

Solicitor Mike Craley requested approval to post the bid for trash service as presented at the previous meeting. Changes made to the agreement were as follows: Bids to be received by noon on October 6, 2026, instead of October 7, 2026. Motion by Mike Kosmicki, seconded by Dean Miller, to advertise a special meeting on October 6, 2026, at 1 pm to open and announce the bid amounts, with bids to be awarded at the regular meeting on October 7, 2026. Motion carried. Motion by Mike Kosmicki, seconded by Todd Warner authorizing Mike Craley to advertise the bid in the Delta Star. Motion carried.

Windows for Office:

Three written quotes were received for installing two windows in the Secretary's office. Quotes were received from John Krick, BluLine Contracting and SG Ober Construction. Motion by Todd Warner, seconded by Mike Kosmicki authorizing Secretary Julia DeVoe to pay John Krick \$1,000 to start the work. His total estimate was \$3,100.00.

Employee Benefits Plan Renewal:

At the recommendation of Julia DeVoe, a motion was made by Mike Kosmicki, seconded by Dean Miller, to enroll in the presented "Alternate Option 1" health coverage as well as vision and dental coverage for the next plan year. The dental care coverage will change from United Concordia to the quoted Highmark Blue Shield for additional savings. Solicitor Mike Craley reviewed the draft agreement for employee Richard Wood to be removed from the Township's health coverage due to obtaining Medicare. The agreement

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states that the Township will reimburse Richard Wood the difference in cost for a hospital stay between his new Medicare Part B plan and the Township's medical plan. Motion by Dean Miller and seconded by Mike Kosmicki to approve the agreement and present to Richard Wood. Motion carried.

LSA Cat 4 Grant:

Todd Warner shared that the township is eligible to apply for the Local Share Account Category 4 Grant, the cost to apply is \$100 per application. The grant applications will be to replace the grader and backhoe. Motion made by Dean Miller, seconded by Mike Kosmicki, to authorize Julia DeVoe to pay the associated fees and apply for two grants. Motion carried.

PSATS Municipal Trust & Unemployment Compensation Ballots:

Julia DeVoe presented voting ballots for two PSATS Trustee positions; the PSATS Unemployment Compensation Group Trust Board of Trustees and the PSATS Municipal Pension Trust Board of Trustees, each board having two open vacancies. The candidates put forth, Jack Hines, and John "Jay" Wilkes Jr, were the same for each ballot. Motion by Mike Kosmicki, seconded by Dean Miller to cast votes for both candidates for the respective boards. Motion carried.

Tax Collector Pay:

It was brought to the attention of the Township that the tax rate for elected Tax Collector, Odessa McCreesh, had not been established via resolution during the election year. Upon review of the official meeting minutes dated February 5, 2025, it was determined the tax collector commission rate was set at 5%. Motion by Mike Kosmicki, seconded by Dean Miller to ratify the pay rate and institute retroactive pay to Odessa McCreesh for the corrected rate from the beginning of her term in January 2026.

Sell Township Truck:

Motion made by Todd Warner, seconded by Mike Kosmicki to advertise the sale in the Delta Star and list the 1997 GMC C8500 on public auction site Municibid. Bidding will end at noon on October 6, 2026, with the bids being accepted or rejected at the regular Board of Supervisors meeting on October 7, 2026.

Roadmaster Report:

Roadmaster Todd Warner shared that the tar and chip on Pleasant Valley Road was completed successfully, with resident Fran Seitz complimenting the work. Church Road paving is delayed until September 8th. Todd shared that the backhoe repairs were completed as of September 2, 2026. Two culvert pipes may need to be placed on Union Church Road; discussion is ongoing. General maintenance has been completed on the paver; millings have been ordered to allow for practice and training in the parking lot of the municipal building.

Treasurer's Report:

Two CDs held with PLGIT mature October 7, 2026. Motion by Todd Warner, seconded by Dean Miller to authorize Julia DeVoe to renew both CDS at the best available rate at maturity. Julia DeVoe shared that to

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streamline and simplify recordkeeping certain direct deposits will be directed to PLGIT to avoid unnecessary transfers. The Township received reimbursement of \$133,000 from the LSA Statewide Grant toward the snowplow and truck. The cost of work on Pleasant Valley Road, \$32,933.33, will be paid from the State Funds, Liquid Fuels Account.

Solicitor's Report:

A hearing is scheduled on Tuesday, September 8, 2026 at 10:15 am for the property tax assessment appeal. Dean Miller is to attend the hearing with Solicitor Mike Craley. Mike Craley reviewed the agreement for Mason-Dixon Library acknowledging that they are now a branch location, he advised that we were able to sign the agreement, no motion required.

Public Comment:

Zoning Officer Kevin Hertzog attended the meeting to review concerns from residents as related by the Board. Residents have questioned the Stormwater Management requirements. Kevin shared that one property questioned did not require stormwater management due to the removal and replacement of an existing structure. Mike Kosmicki and Kevin Hertzog discussed communication preferences and methods. Dan Fowler asked Kevin Hertzog if there was anything the Township should be doing to assist in matters relating to zoning issues, noting that the Planning Commission is already reviewing the existing Stormwater Management Ordinance. Kevin stated that having the support of the Board is important.

Pay Bills:

A motion was made by Todd Warner, seconded by Mike Kosmicki, to pay the bills as presented. Motion carried.

Executive Session:

The Board of Supervisors and Solicitors Mike Craley and Samantha Craley-Byerts recessed to an executive session at 8:10 pm to discuss personnel matters.

The meeting was called back to order at 8:25 pm.

Adjournment: Motion by Dean Miller to adjourn, seconded by Mike Kosmicki. Motion carried. Meeting adjourned at 8:25 pm.

Respectfully submitted,

Julia DeVoe
Secretary