

November 5, 2025

The East Hopewell Township Board of Supervisors met at the Municipal Building, 8916 Hickory Road, Felton, PA, at 7:00 p.m. Members present were Dean Miller, Roy Hiller III, and Todd Warner. Also present were Mike Craley, Samantha Craley-Byerts, Laura Vasold, Fran Seitz, Ed Cockey, Michael Kosmicki, Donald and Donna Staines, and Dan Hurley.

Laura Vasold, the Township Secretary, announced that the meeting would be recorded and that residents must state their name and address when they speak to the Board of Supervisors.

Pledge Allegiance: Dean Miller opened the meeting with the Pledge of Allegiance.

Agenda Approval: Roy Hiller made a motion to accept the agenda as written. Todd Warner seconded the motion, which was unanimously carried.

Approval of Minutes: Todd Warner made a motion, seconded by Roy Hiller, to accept the minutes from October 1, 2025. The motion was unanimously carried.

Todd Warner made a motion, seconded by Dean Miller, to accept the minutes from October 14, 2025, with the noted corrections. The motion was unanimously carried.

Public Hearing – action Upon Alternative Energy Ordinance: At 7:10 p.m., the Board opened a public hearing to consider the revised Alternative Energy Systems Ordinance. The ordinance has been reviewed and recommended by the Planning Commission and the York County Planning Commission. Solicitor Mike Craley explained that the revised ordinance addressed procedural deficiencies in the prior version and clarified regulations for wind and solar energy systems, including accessory solar installations.

Dan Hurley, at 16095 Round Hill Church Road and 5565 Ben's Road, inquired about installing a solar farm. The solicitor clarified that such uses are permitted in agricultural and general commercial zones by special exception, provided all criteria are met. No objections were raised. The hearing was closed at 7:22 p.m..

Todd Warner made a motion to adopt the revised Alternative Energy Systems Ordinance as Ordinance 2025-02. Roy Hiller seconded the motion. The motion was unanimously carried.

Game Commission Reporting – Roadkill Deer & Deer Wasting Disease: Laura Vasold reported that PennDOT will no longer remove roadkill deer. Residents should report sightings of roadkill deer to the PA Game Commission or the Wildlife Disease Hotline for testing related to Chronic Wasting Disease (CWD). Pamphlets were made available, and the township website will include instructions for reporting. Residents may also contact the township office for assistance with reporting.

Well Isolation Distance Waiver & Release – 16695 Edgar Woods Road: The Board reviewed a request from Donald and Donna Staines for a waiver of the 100-foot well isolation distance requirement. The proposed well location is 89 feet from the septic system. The property owners signed a release of liability.

Todd Warner made a motion to approve the execution and recording of the waiver and release agreement for 16695 Edgar Woods Road. Dean Miller seconded. Motion carried unanimously.

Approval of Preliminary Budget for 2026 & Authorization to Advertise: Laura Vasold presented the preliminary 2026 General Fund and State Fund budgets. The General Fund budget included estimated revenues of \$770,150 and expenditures of \$1,250,930, with a projected year-end balance of \$419,220. The State Fund budget included \$190,453.38 in revenue and \$250,000 in proposed expenditures, with a projected balance of \$172,355.81. The Board discussed the 20% reserve requirement for Liquid Fuels funds and agreed to seek clarification from PennDOT. The proposed budget maintains the current 1.0 mill tax rate.

Todd Warner made a motion to authorize advertisements of the proposed 2026 General Fund and State Fund budgets for public inspection. Roy Hiller seconded. Motion carried unanimously.

Todd Warner made a motion to authorize preparation of the 2026 Tax Resolution, maintaining the current 1.0 mill rate. Dean Miller seconded. Motion carried unanimously.

LSA Statewide Grant Applications: The Board discussed submitting applications for the 2025 LSA Statewide grant program. The deadline is November 30, 2025. The Board agreed to apply for three pieces of equipment: a motor grader (\$400,000), a wheel loader (\$250,000), and a backhoe (\$150,000). All applications will be submitted through CoStars vendors.

Todd Warner made a motion to authorize submission of three LSA Statewide grant applications and to approve \$300 in application fees. Roy Hiller seconded. Motion carried unanimously.

Local Government Capital Project Loan Program: Laura Vasold presented preliminary information on a DCED loan program offering 2% interest loans for up to 50% of eligible equipment costs. The Board agreed to gather more information and revisit the item at a future meeting.

Glessick School Road Project – Bills: Laura Vasold reported that the final cost of the Glessick School Road project was \$164,773.46, with \$159,434.06 paid from State Funds and \$5,339.40 from General Funds. The MS-999 form will be submitted to PennDOT.

2025–2026 Salt Contract Renewal: Laura Vasold confirmed that the township's late submission to the CoStars salt contract was accepted due to a vendor processing error. The township is now enrolled for the 2025–2026 season.

York County Liberty Tree Planting: The Board discussed participating in the York County Liberty Tree planting initiative in April 2026. The township would be responsible for selecting a location, digging a planting hole, and maintaining the tree. No action was taken at this time.

Roadmaster Report: Dean Miller reported that the Blue Ball Road Bridge closure is complete, and buggy signs have been installed on Church, Union Church, and Muddy Creek Roads.

Secretary/Treasurer Report: Laura Vasold reported that the Fulton School Road bridge culvert damage may fall outside the township's pipe/culvert coverage. The insurance agent is reviewing whether bridge coverage applies due to the damaged raised cement wall. Employee insurance options are under review. The Board discussed reinvesting township funds into a short-term certificate of deposit to improve interest earnings while maintaining liquidity.

Todd Warner made a motion to transfer funds from the CD expiring on November 25, 2025 into a new 180-day certificate of deposit with PLGIT. Roy Hiller seconded the motion. Motion carried unanimously.

Solicitor's Report: Mike Craley reported no updates on the COMCAST franchise agreement. The Supervisor Compensation Ordinance will be drafted to reflect the approved increase to \$3,145/year for future elected supervisors. Kevin Hertzog will serve as the Floodplain Administrator. The DCCS contract will be amended to reflect this role.

Public Comment Period: Dan Hurley asked about the Alternative Energy Ordinance and whether solar farms are permitted. The solicitor confirmed they are allowed by special exception in agricultural and general commercial zones, subject to criteria. Mr. Hurley also asked about AI data centers. The Board clarified that the township lacks the infrastructure to support such facilities and that the topic is not covered under the ordinance.

Pay Bills: Todd Warner made a motion, which was seconded by Roy Hiller, to pay the township bills listed in the table below. The motion was unanimously carried.

General Funds Account				
Bills				
(October 2, 2025-November 5, 2025)				
Vendor	Memo	Amount Paid	Check #	Check Date
Laura A. Vasold	Pay Period 08/24/25–09/06/25	-\$1,642.50	50031	10/6/25
Richard N. Wood	Pay Period 08/24/25–09/06/25	-\$1,675.49	50032	10/6/25
Victor Grelli	Pay Period 08/24/25–09/06/25	-\$392.06	50033	10/6/25
Internal Revenue Service	Federal Payroll Income Taxes	-\$72.44	ACH	10/6/25
Commonwealth of PA	State Payroll Income Tax	-\$14.54	ACH	10/6/25
Commonwealth of PA	State Payroll Income Tax	-\$132.29	ACH	10/6/25
Internal Revenue Service	Federal Payroll Income Taxes	-\$875.30	ACH	10/6/25
Laura A. Vasold	Pay Period 10/05/2025-10/18/2025	-\$1,638.76	50034	10/20/25
Mac A Moser	Pay Period 10/05/2025-10/18/2025	-\$1,690.88	50035	10/20/25
VOID	VOID	\$0.00	50036	10/20/25
Richard N. Wood	Pay Period 10/05/2025-10/18/2025	-\$1,697.89	50037	10/20/25
Laura A. Vasold	Back Pay	-\$98.78	50038	10/20/25
Internal Revenue Service	Federal Payroll Income Taxes	-\$1,373.80	ACH	10/20/25
Commonwealth of PA	State Payroll Income Tax	-\$192.78	ACH	10/20/25
PA Unemployment	3rd Qtr 2025 State Unemployment Tax	-\$14.18	ACH	10/24/25
PSTAS UC Group Trust	3rd Qtr 2025 PSATS Unemployment Tax	-\$85.54	ACH	10/24/25
VOID	VOID – Print Error	\$0.00	50039-50042	10/28/25
Verizon	Phone Services 10/07/25-11/06/25	-\$183.05	50043	10/28/25
Met-Ed	Electric Services 09/04/25–10/02/25	-\$246.06	50044	10/28/25
York Adams Tax Bureau	3rd QTR Payroll Local Tax	-\$220.28	ACH	10/28/25
Richard N Wood	Pay Period 10/19/2025-11/01/2025	-\$1,672.45	50045	11/3/25
VOID	VOID – Print Error	\$0.00	50046	11/3/25
Laura A. Vasold	Pay Period 08/24/25–09/06/25	-\$1,554.07	50047	11/3/25
Kimberly Griffin	Tax collector Commission Oct 2025	-\$29.62	50048	11/3/25
Mac A Moser	Pay Period 10/19/2025-11/01/2025	-\$1,671.51	50049	11/3/25
Internal Revenue Service	Federal Payroll Income Taxes	-\$1,341.68	ACH	11/3/25
Commonwealth of PA	State Payroll Income Tax	-\$14.40	ACH	11/3/25
Internal Revenue Service	Federal Payroll Income Taxes	-\$71.68	ACH	11/3/25
PA Unemployment	3rd Qtr 2025 State Unemployment Taxes	-\$0.22	ACH	11/3/25
Dean Miller	November 2025 Supervisor Pay	-\$137.95	50050	11/5/25
Roy Hiller III	November 2025 Supervisor Pay	-\$137.95	50051	11/5/25
Todd Warner	November 2025 Supervisor Pay	-\$137.95	50052	11/5/25
VOID	VOID – Print Error	\$0.00	50053	11/5/25
Crime Free Security	Alarm Monitoring 11/06/25-11/06/26	-\$240.00	50054	11/5/25
D. Michael Craley Attorney	Legal Services 09/28/25-10/27/2025	-\$1,641.61	50055	11/5/25
DCCS	Violation Letter –16635 Edgar Woods Rd	-\$150.00	50056	11/5/25
Doceo	Copier Lease 10/17/2025-10/16/2026	-\$273.83	50057	11/5/25
Double Dog Communications	November 2025 Internet Services	-\$49.95	50058	11/5/25
GODFREY'S Trucking & Exc.	Invoice # 2992 & 3085 Hauling of Millings	-\$1,690.00	50059	11/5/25
GT Mobile Hydraulics	Invoice # 21726 Repair of Backhoe	-\$885.00	50060	11/5/25
Hake's Farm & Seed Service	Dura-Tur (Grass Seed)	-\$180.00	50061	11/5/25
Highmark Benefits Group	Health Insurance Nov 2025	-\$239.55	50062	11/5/25
John Deere Financial	John Deere Maint Parts - Atlantic Tractor	-\$336.18	50063	11/5/25
Miller Farm	Reimbursement for 25 Bales of Straw	-\$125.00	50064	11/5/25
PIRMA	Auto, Property & General Liability 2026	-\$21,612.00	50065	11/5/25
VOID	VOID – Print Error	\$0.00	50066	11/5/25
Kinsley Materials	Road Repair Supplies - Catch Basins,etc	-\$2,559.83	50067	11/5/25
Dean & Linda Miller	Zoning App Fee Refund	-\$100.00	50068	11/5/25
Edel Technology Services	October 2025 IT Services	-\$189.00	50069	11/5/25
H.A. Thomson Co.	Treasurer Bond 2026	-\$1,338.00	50070	11/5/25

Joshua D. Fletcher	Real Estate Tax Refund	-\$2.90	50071	11/5/25
Mid Atlantic Cooperative	184.4 Gallons B2 ULSD Bio Diesel	-\$500.85	50072	11/5/25
Numbers Made Easy	Invoice# 0414 QuickBooks Conversion	-\$540.00	50073	11/5/25
Star Printing	Invoice# 459201 Legal Notice - Ag Security	-\$201.00	50074	11/5/25
AmTrust Financial Services	Worker's Comp Insurance 2026	-\$3,375.00	50075	11/5/25
Elan Financial Services	Credit Card Charges 9/19/25-10/17/25	-\$377.59	50076	11/5/25
Young's Farm Service & Rep	Ford F550 Inspection and Oil change	-\$366.65	50077	11/5/25
PLGIT	CD Transaction Fee for Two 180 Day CDs	-\$223.16	ACH	10/8/25
Total			-\$56,213.20	

**Deposits
(October 2, 2025-November 5, 2025)**

Vendor	Memo	Amount Paid	Check #	Date
Donald Staines	Sewer Deposit -16695 Edgar Woods Rd	\$1,120.00	5429	10/10/25
York County Clerk of Courts	York County Court Fines August 2025	\$109.93	328918	10/10/25
District Court	District Court - Police Fines Sept 2025	\$150.00	16047	10/10/25
Commonwealth of PA	PURTA Tax Refund	\$608.58	15168190	10/10/25
Dearborn Life Insurance Co	Refund Policy - Feb 2025-June 2025	\$205.20	1548652	10/10/25
Spring Creek Township	Invoice# 2025-03 Sale of York Rake	\$360.00	3803	10/10/25
Dan Wolf	Invoice# 2025-04 Sale of 2003 GMC Truck	\$6,150.00	301596051-6	10/10/25
Dean & Linda Miller	Subdivision Application & Engineering Fees	\$586.00	1000202	10/10/25
County of York AP Payment	Real Estate - Delinquent Sept 2025	\$349.30	ACH	10/15/25
Recorder Corp Pay	Real Estate Transfer Fees - Sept 2025	\$18,449.48	ACH	10/15/25
York Adams Tax Bureau	Earned Income September 2025	\$20,756.68	ACH	10/20/25
Kim Griffin	Real Estate Tax - Current Sept 2025	\$671.07	2669	10/29/25
Melanie Eaton	Subdivision and Engineering Fees	\$598.00	4257	10/29/25
DCCS	Building Permit Admin Fees	\$325.80	1757	10/29/25
M&T Bank	Interest - Savings Acct	\$521.12	ACH	10/31/25
PLGIT	Interest - Savings Acct	\$131.69	ACH	11/3/25
Total Deposits			\$51,092.85	

State Funds Account

**Bills
(October 2, 2025-November 5, 2025)**


Vendor	Memo	Amount Paid	Check #	Check Date
James R Holley & Assoc, Inc	Streets 2025 Project - Glessick School Rd Invoice# 178026 Engineering Fees	-\$2,443.00	942	11/5/25
York Materials Group	Streets 2025 Project - Glessick School Rd Invoice # 14605 SP19AR / 19 MM	-\$53,826.46	943	11/5/25
Total			-\$56,269.46	

**Deposits
(October 2, 2025-November 5, 2025)**

Vendor	Memo	Amount Paid	Check #	Date
M&T	Interest - Savings Acct	\$391.00	ACH	10/31/25
Traditions Bank	Interest - CD	\$0.22	ACH	10/10/25
Total			\$391.22	

Adjournment: Todd Warner made a motion to adjourn at 8:10 p.m. Roy Hiller seconded. Motion carried unanimously.

Respectfully submitted,


 Laura Vasold
 Secretary