

**EAST HOPEWELL TOWNSHIP
YORK COUNTY, PA
BOARD OF SUPERVISORS
REGULAR MEETING
MINUTES FOR AUGUST 5, 2026
EAST HOPEWELL TOWNSHIP MEETING ROOM
7:00 P.M.**

The East Hopewell Township Board of Supervisors met at the Municipal Building, 8916 Hickory Road, Felton, PA, at 7:00 p.m. Members present were Todd Warner (Chairman) and Mike Kosmicki. Member Dean Miller was not in attendance. Also present were Solicitor Mike Craley, Solicitor Samantha Craley-Byerts, and residents, including Fran Seitz, Ed Cockey, John Marsteller, Sharon Dorn, Robin Wigley and Max Grove. Also present was speaker Janet McElwain from the Mason Dixon Library.

Call to Order & Pledge of Allegiance: Chairman Todd Warner called the meeting to order and led the Pledge of Allegiance.

Announcement: Todd Warner introduced and welcomed new Secretary/Treasurer Julia DeVoe.

Approval of Agenda: No other additions were requested by the Board or the public. The agenda was accepted as presented.

Approval of Minutes for July 1st, 2026, July 10th, 2026, and July 27th, 2026: Mike Kosmicki made a motion to approve the minutes, seconded by Todd Warner. Motion carried unanimously.

Mason-Dixon Library – Janet McElwain and Robin Wigley:

Janet McElwain thanked the Township for its past support and confirmed continued free library services for township residents. Janet reported that Mason-Dixon Library will officially sign its MOU and Branch Agreement with York County Libraries at its August 13th meeting. The township will receive a letter of confirmation once the agreement is completed. Concerns regarding sustainability and funding were discussed. Janet shared that the library has a solid cash flow due to fundraising and careful management of funds. Any contributions made by the Township should be payable to Mason-Dixon Library.

Janet shared upcoming events of interest for township residents hosted by the library. August 19th, Stewartstown Railroad Presentation, August 21st, Designer Bag Bingo, and September 13th, 65th Anniversary Open House.

Transitional Mid-year Audit: Solicitor Samantha Craley-Byerts confirmed that the Treasurer's Bond for the new treasurer was in place. Motion by Mike Kosmicki and seconded by Todd Warner to authorize the Township auditors to conduct an audit due to the transition to the new treasurer. Motion carried unanimously. Julia DeVoe to coordinate scheduling with the auditors.

Right to Know Officer: Motion made by Mike Kosmicki and seconded by Todd Warner to appoint Julia DeVoe as the Right to Know Officer, with Mike Kosmicki as alternate. Motion carried unanimously.

Floodplains Administrator: Motion by Mike Kosmicki and seconded by Todd Warner to appoint Julia DeVoe as Floodplains Administrator, joint with Kevin Hertzog, previously appointed. Motion carried unanimously.

Sharon Dorn – Homelessness: Sharon Dorn addressed the Board regarding concerns around homelessness. Sharon noted increased issues in neighboring townships and the need for proactive planning. Solicitor Samantha Craley-Byerts shared that York County Planning Commission has stated it is a township issue, although other municipalities are asking the county to provide direction. Mike Kosmicki asked Sharon to have the planning commission discuss the issue at their meeting.

Trash Service: Solicitor Mike Craley presented a draft specification and proposal for 2027 trash collection. Key points discussed were the option to have residents choose between 32- or 96-gallon totes, the inclusion of curbside recycling, one large item per week, the preference for quarterly billing, and requiring the contractor to continue collection even if a resident is delinquent. It will be the contractor's responsibility to collect past-due invoices. Additional discussion included the ability to increase tipping fees if York County Solid Waste raises prices and bid options for one-, three- and five-year contracts. It is estimated that there are 800 collections based on previous contracts. Solicitor Craley will revise specifications and present final bid documents at the September meeting.

Status of Dry Hydrant Installation: Solicitor Craley shared that there has been no communication from the property owners since July. Concerns were voiced regarding cattle gates being placed at the property; it was confirmed that as long as the gates remain unlocked, they do not violate the easement. The easement agreement needs to be signed by the owners; Mike Kosmicki will reach out to both parties.

York County Association of Townships of the Second Class Convention: Julia DeVoe announced the annual convention at Heritage Hills on Wednesday, October 28, 2026. The cost is \$35 per person with registration due by September 18th. Motion by Mike Kosmicki and seconded by Todd Warner to authorize and approve payment for attendees by the township. Motion carried unanimously. Julia DeVoe to invite auditors and submit registration.

Zoning Issues: Todd Warner raised concerns regarding the Township's current complaint-based zoning enforcement, noting that it currently requires a written complaint from a neighbor. Solicitor Samantha Craley-Byerts stated that it is partly due to private property trespass laws, and evidence requirements should a complaint go to court. No action was taken.

Roadmaster Report: Roadmaster Todd Warner shared that Pleasant Valley Road would be tar and chipped the week of 08/10/26 – exact dates to be determined by weather. Church Road will be paved the first week of September by Kinsley. Todd shared that the backhoe is still being repaired with parts on order. The new dump truck was delivered to River's; awaiting installation of body by Lancaster Truck Body. The new paver has been delivered; training and service will be required prior to use. Julia DeVoe to post roadwork notices to website.

Treasurer's Report: PLGIT CDs mature in October; discussion added to September Agenda. Grant reimbursement for the truck is still pending. Total General Funds on deposit \$1,106,429.17; total State Funds on deposit \$430,074.55

Solicitor's Report: Report on Intermunicipal Agreement for the tax collector; Solicitor Craley advised there had been no update, no action taken.

Update on Property Tax for Township Property

Solicitor Craley reported that there had been no update regarding the status of the appeal; it was advised not to pay the bill until the appeal is resolved.

Public Comment: No public comment.

Pay Bills: A motion was made by Todd Warner, seconded by Mike Kosmicki, to pay the bills as presented. The motion carried unanimously.

General Funds Account				
July 2-August 5, 2026				
Bills Paid				
Vendor	Memo	Amount Paid	Check #	Date
M&T Bank	Service Charge	\$7.72		7/8/2026
AT&T	Cell Phones	\$270.20	ACH	7/26/2026
PA Office of Unemployment	Quarterly Unemployment Taxes	\$29.39	ACH	7/30/2026
York Adams Tax Bureau	2nd Quarter Local Taxes	\$514.07	ACH	7/31/2026
United States Treasury	Federal Payroll Taxes	\$1,105.12	ACH	7/13/2026
Commonwealth of PA	State Payroll Taxes	\$155.52	ACH	7/13/2026
Commonwealth of PA	State Payroll Taxes	\$149.85	ACH	7/27/2026
United States Treasury	Federal Payroll Taxes	\$1,076.82	ACH	7/27/2026
Laura A Vasold	Payroll	\$810.83	50395	7/13/2026
Mac Amser	Payroll	\$1,661.65	50396	7/13/2026
Richard N Wood	Payroll	\$1,666.24	50397	7/13/2026

H.A. Thomson Co	Increase Treasurer Bond	\$160.00	50398	7/13/2026
Met Ed	Electric Services 06/03-07/05	\$306.43	50399	7/13/2026
United Concordia Ins	Dental Insurance 08/01-08/31	\$133.63	50400	7/13/2026
Verizon	Phone Services	\$182.60	50401	7/14/2026
Roadmaster Paving & Sealing	Lee Boy Paver	\$87,000.00	50402	7/27/2026
Laura A Vasold	Payroll	\$647.95	50403	7/27/2026
Mac Amoser	Payroll	\$1,661.66	50404	7/27/2026
Richard N Wood	Payroll	\$1,666.25	50405	7/27/2026
	Void - Print Error		50406	7/27/2026
Clark Sales and Service	JD6330 invoices 4662691/1 & 466801/1	\$1,361.93	50407	8/5/2026
D Michael Craley	Legal Counsel	\$1,944.00	50408	8/5/2026
Double Dog Communications	Internet Service	\$49.95	50409	8/5/2026
Edel Technology Services	It Services June	\$189.00	50410	8/5/2026
Elan Financial Services	Credit Card -invoices attached to bill	\$456.32	50411	8/5/2026
GT Mobile Hydraulics	Invoice 23440 & Grease	\$1,364.00	50412	8/5/2026
Holtwood Supply	Invoice 88539 & 20ft Pipe	\$803.00	50413	8/5/2026
John Deere Financial	JD CC Charges, Fuel Conditioner	\$860.16	50414	8/5/2026
JSB Small Engine	Small Engine Repair	\$48.15	50415	8/5/2026
Kirchner Mobile Repair	Invoice 9699	\$402.88	50416	8/5/2026
Aero Energy (Mid Atlantic)	Diesel Fuel	\$2,168.95	50417	8/5/2026
Monarch Products	Invoice 290906	\$1,219.00	50418	8/5/2026
PA One Call	Annual Service for 811	\$125.00	50419	8/5/2026
River's Truck Center	Void - duplicate Invoice		50420	8/5/2026
Star Printing Co	Invoice 462392	\$273.00	50421	8/5/2026
Stephenson Equipment	Invoice P1966101	\$395.06	50422	8/5/2026
York Materials Group	Blacktop	\$412.66	50423	8/5/2026
Dean Miller	Supervisor Payroll	\$137.93	50424	8/5/2026
Michael Kosmicki	Supervisor Payroll	\$251.42	50425	8/5/2026
Todd Warner	Supervisor Payroll	\$137.94	50426	8/5/2026
H.A. Thomson Co	Premium Increase - add Paver	\$197.00	50427	8/5/2026
River's Truck Center	Invoice 392412P	\$100.52	50428	8/5/2026

General Funds Account			
July 2-August 5, 2026			
Deposits			
Vendor	Memo	Amount	Date
Odessa McCreesh	Real Estate Taxes	\$2,013.34	7/2/2026
DCCS	Building Permits	\$356.25	7/2/2026
Timothy & Pamela Sherwood	Zoning Hearing Board App Fee	\$750.00	7/15/2026
County Of York AP	Delinquent Taxes	\$160.88	7/15/2026
Recorder Corp Pay	Real Estate Transfer Tax	\$2,518.60	7/20/2026
DCCS	Building Permits	\$267.75	8/3/2026

Adjournment: A motion was made by Todd Warner to adjourn the meeting, seconded by Mike Kosmicki. Motion carried. Meeting adjourned at 8:15 pm.

Respectfully submitted,

Julia DeVoe
Secretary