East Hopewell Township, York County, PA
BOARD OF SUPERVISORS
REGULAR MEETING
October 7, 2026, 7:00 P.M.

The East Hopewell Township Board of Supervisors met at the Municipal Building, 8916 Hickory Rd, Felton, PA at 7:00 P.M. Todd Warner (Chairman), Mike Kosmicki, and Dean Miller. Also, present were Secretary/Treasurer Julia DeVoe, Solicitor Mike Craley, Solicitor Samantha Craley-Byerts, Penn Waste Representative Anne Shambaugh, and Rick Kerns from HARP.

Chairman Todd Warner called the meeting to order and led the Pledge of Allegiance. The agenda was accepted as presented.

Secretary Julia DeVoe advised that the meeting was being recorded and requested those who wished to speak to clearly state their name for the record.

Approval of Minutes for September 2, 2026:

Motion by Mike Kosmicki to approve the minutes for September 2, 2026, seconded by Dean Miller. Motion carried.

Hopewell Area Recreation & Parks (HARP):

Rick Kerns thanked the Township for their support of HARP and requested the Township to consider increasing their contribution for 2027. Rick shared that HARP is still able to offer financial assistance to families in the area who otherwise would not be able to participate in their program offerings. Rick also shared that they purchased an AED through a grant, and an AED Box will be installed in the park. To prevent theft, the AED Box will be locked, and a code must be given by 911 to unlock it for use. Member Bobby Holmes is leaving the board at the end of the year; there will be a vacant position for representation of Stewartstown Borough.

Award Trash Bid:

After reviewing and discussing the bids received, a motion was made by Mike Kosmicki to award a 36-month contract to Penn Waste, seconded by Dean Miller. Motion Carried. Residents will have the choice between a 96-gallon toter and a 32-gallon toter. Recycling will be curbside; residents will receive a 64-gallon recycle bin. Solicitor Mike Craley will send the contract to Penn Waste.

Review Winning Bid for Dump Truck:

The Municid auction for the 1997 GMC C8500 Dump Truck ended on Tuesday, October 6th at Noon. The high bid was $5100.00, by bidder Shane Sellers. Motion by Dean Miller and seconded by Mike Kosmicki to approve the sale at the auction price. Motion Carried. Secretary Julia DeVoe to communicate with buyer and schedule next steps.

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Subdivision Plan – McPherson/Goss – Fawn Township

A subdivision plan was presented for approval due to a property boundary line crossing a portion of the Township. Solicitor Mike Craley confirmed that if there was no impact to the Township it would be appropriate to approve the subdivision but wait to sign until a final approval was completed by Fawn Township. Motion by Mike Kosmicki, seconded by Dean Miller to approve the subdivision plan. Motion Carried.

Snow Fencing:

Chairman/Roadmaster Todd Warner researched and suggested installing snow fencing in several areas through out the Township, locations to be determined, to minimize drifting and blowing snow. Motion by Mike Kosmicki, seconded by Dean Miller, to authorize snow fence and t-posts to be purchased at the best available price. Motion Carried.

Garage Doors:

Motion by Mike Kosmicki, seconded by Dean Miller authorizing the purchase and installation of three garage doors. Todd Warner and the road workers, Mac Moser and Rick Wood, will install the doors to save money. Motion Carried.

Equipment Trailer:

Roadmaster Todd Warner discussed the need to purchase a trailer to haul the paver. Two quotes have been received so far and a third is pending, all from CoStars approved vendors. Purchase of the trailer will be a discussion item in the 2027 Budget.

Budget:

Solicitor Mike Craley advised that the Board of Supervisors could recess at the end of the meeting on October 7, 2026, instead of adjourning, in order to meet on Monday, October 19th at 9 A.M. to hold a budget workshop. Information relating to that fact will be posted on the Township's website as well as the front door of the municipal building. A new agenda will be available 24 hours prior to the meeting as required.

SPCA Contract Renewal:

Secretary Julia DeVoe shared that the SPCA contract is up for renewal for year 2027. The contract amount for coverage is $2,203. Motion by Mike Kosmicki, seconded by Dean Miller to approve the contract and pay the contract amount. Motion Carried.

York County Quick Response Team:

A donation request was received from York County Quick Response Team, Secretary Julia DeVoe shared that we had previously donated $500.00 to them and had budgeted the same

amount for 2026. Motion by Dean Miller, seconded by Mike Kosmicki to approve and pay the donation of $500.00. Motion Carried.

LSA Statewide Grant:

Todd Warner shared that East Hopewell Township had been awarded an LSA Statewide Grant in the amount of $134,500.00 to purchase a new backhoe. A quote was provided by CoStars approved vendor, Groff Tractor & Equipment, for $134,000.00. The dealer requested a commitment letter from the Township, Solicitor Mike Craley advised that was acceptable, Julia DeVoe to draft the letter and submit to Solicitor Mike Craley for review prior to finalizing.

It was also discussed that the Township was eligible to apply during the new grant cycle. Motion by Todd Warner, seconded by Dean Miller, authorizing Julia DeVoe to pay and apply for two grants on behalf of the Township. One for a new loader and one for a grader. Motion Carried.

Supervisor Mike Kosmicki recommended applying for an LSA grant on behalf of HARP to assist in paying for Phase 2 of the HARP Master Plan. Motion by Mike Kosmicki, seconded by Dean Miller, authorizing Julia DeVoe to pay and apply for the grant on behalf of HARP. Motion Carried.

Alarm Upgrades:

A service call was completed by the current vendor, Crime Free Security, who advised upgrading to an Alula Cellular Communicator, with internet backup to resolve the ongoing reliability issues caused by the current landline setup. Cost of the upgrade including parts and labor is estimated at $600.00, with an increase to the annual premium of approximately $120.00. Motion by Dean Miller, seconded by Mike Kosmicki to authorize the upgrade and pay associated costs. Motion Carried.

Ag Security Committee:

Two vacancies must be filled on the Ag Security Committee, current members are Martha Miller, Corey Grove and Dan Fowler. Members being replaced are Roy Hiller and Roy “Butch” Jackson. Rules state that one member must be from the governing body of the municipality, one resident of the Township, and three active farmers. Motion by Dean Miller, seconded by Mike Kosmicki to appoint Mike Kosmicki as the Board representative and Todd Warner II as the farmer. Motion Carried.

Roadmaster’s Report:

Roadmaster Todd Warner shared that the paving project on Church Road had been completed to the satisfaction of the Township and residents. The culvert replacement on Fulton School Road was also completed. Todd shared that he and the road crew, Mac and Rick, had training on the

paver with Chanceford Township. They tested the paver on Hopewell Center Road and felt that things went smoothly.

Treasurer's Report:

Two CDs held at PLGIT matured on October 7, 2026. Julia DeVoe shared that they were both renewed for an additional 6 months, with a new maturity date of April 7, 2027.

Julia Devoe found that taxes to York Adams Tax Bureau (YATB) for LST and EIT were incorrectly credited and sought the Board's approval to authorize YATB to realign applied funds. Board approved.

Julia DeVoe requested authorization to obtain additional QuickBooks support from previously utilized vendor and trainer, Diana with Numbers Made Easy Consulting. Cost of additional support for 6 months is $450.00. Motion by Mike Kosmicki, seconded by Dean Miller authorizing Julia DeVoe to arrange additional support and pay associated costs.

Julia DeVoe shared the current account information and noted that the expense of the Church Road paving project will be paid from State Funds, Liquid Fuels Account.

Solicitors' Report:

Solicitor Mike Craley provided an update on the hearing regarding the Township's property tax assessment appeal, stating that the hearing seemed to have gone well but a determination had not yet been made. Should the appeal fail, Solicitor Samantha Craley-Byerts stated that they were investigating two alternative solutions.

There has been no further communication from Comcast regarding the completed agreement. Solicitors Mike Craley and Samantha Craley-Byerts stated they have a new contact with Comcast and will reach out for an update.

Solicitor Samantha Craley-Byerts stated that she had been in contact with Chateau De Laurel's attorney and requested an update on their compliance with the new ordinance. Solicitor Samantha Craley-Byerts shared that she advised the attorney that the Township must hear from their client by Friday, October 9th, 2026. If there is no communication by end of day, Julia DeVoe is to notify Solicitor Samantha Craley-Byerts on Monday, October 12th, 2026; so further action may be taken. Solicitor Samantha-Craley Byerts stated that the owners have three options, move forward with their application as presented, amend the application, or withdraw the application.

Public Comment:

Resident Jean O'Brien shared concern about a dilapidated trailer located on Edgar Woods Road. Supervisor Mike Kosmicki advised that the Zoning Officer, Kevin Hertzog, sent a notice of violation to the surviving children of the deceased owner.

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Resident Fran Seitz thanked the Township for applying for grants to benefit the Township. She also complimented Church Road and noted that she likes the updates completed on the website.

Pay Bills:

Motion by Mike Kosmicki, seconded by Dean Miller to pay the bills as presented.

Executive Session:

The Board of Supervisors and the Solicitors recessed to Executive Session to discuss personnel matters. The meeting was brought back into session at 8:03 P.M.

Part Time Position:

Tabled.

The meeting was recessed at 8:04 P.M., to be reconvened on October 19th at 9 A.M at the East Hopewell Township Municipal Building.

Meeting reconvened by Chairman Todd Warner on October 19, 2026, at 9 A.M. at the East Hopewell Township Municipal Building.

The agenda was approved as presented.

Budget:

The budget discussions proceeded with review of expected income and expenses based on historical data. Julia DeVoe and Mike Kosmicki to continue fine tuning suggested budget numbers presented.

Personnel Matters:

Motion by Mike Kosmicki, seconded by Dean Miller to eliminate the part-time secretary position effective October 20, 2026. Motion Carried.

Public Comment:

None

Adjournment: Motion by Todd Warner to adjourn, seconded by Mike Kosmicki. Motion Carried. Meeting adjourned at 11:09 am.

Julia DeVoe

Julia DeVoe

Secretary/Treasurer